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Minutes of a Committee Meeting from 10:30 on Wednesday 19th August
Online Meeting

Present

Mark Brighty

James Dodd
Mark Fooks
Jim Ford
Natasha Horn

Apologies

David Atkinson

Graham Calder

Ben Rogers
John Smythe

Agreed Actions to be completed (some carried over from last meeting):

1. Graham Calder to obtain visit content details about Warsash Academy for a potential members' visit in 2021.
 2. Graham Calder to circulate request for Ideas / thoughts for Cascades in 2023/24.
 3. All committee members to solicit new company members to the UK NMA.
 4. Mark Fooks to contact Lance Mooney to provide options as to feasibility to visit Queen Elizabeth Carrier.
 5. [REDACTED]
 6. David Atkinson to setup an CIMAC UK LinkedIn page.
 7. David Atkinson to chase 2019/2020 payment
 8. [REDACTED]
 9. Mark Fooks to contact Central CIMAC regarding UK Working Group members
 10. Mark Fooks to send survey to membership to determine WG members.
 11. James Dodd to contact Lloyds Register regarding Members' day.
 12. Mark Brighty to contact Centrica - Potential presentation for webinar
 13. Natasha Horn to check whether presentation on E-fuels can be used at Members Day
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1. Welcome

A welcome was extended to all committee members. Both Graham and David advised before the meeting that they couldn't attend due to other commitments.

2. Items to appear in Additional Agenda Items

None

3. Finances

- 2019/2020 membership invoices/payment status

[Redacted]

[Redacted]

- Association bank balance

[Redacted]

- Review of current banking arrangement

[Redacted]

4. Membership

- Current UK NMA Membership

The current membership consists of 23 corporate members and 3 private members. Based on this membership level, we fall within Class II of the Central CIMAC payment structure.

- Association new and potential members

Gulf Oil Marine have become corporate members with Paul Elliott the main contact person.

[Redacted]

- Working Groups (WG)

To participate in a WG, you need to be a member of a local NMA. Many of the WG's are oversubscribed, therefore it's important we check that all UK WG members are part of the UK NMA. Mark Fooks to contact Central CIMAC to confirm UK WG members. A survey asking what WG's the UK members belong to was discussed. Mark Fooks to check if it's possible to setup a survey in Doodle Poll or on the UK website. We need to ensure GDPR compliance when conducting the survey.

5. Minutes of the last meeting

- Approval of minutes

The minutes were approved.

- Action list from minutes

See outstanding actions section on page 1.

6. NMA Events

- UK NMA Webinar/online events

It is important that we stay connected to the membership during the current situation. It was agreed that we should have a one-hour online webinar for the members. This should be separate from the Members' Day. Potential topics that were discussed: -

1. IMO 2020 – What's happening going forward
2. Decarbonisation
3. E-fuels – marine application
4. Fuels – Academic
5. Future fuels

Mark Brighty to contact Centrica to check if they can do a presentation on decarbonisation. The format of the event could consist of either one 30-minute presentation with 10 minutes Q&A or two 20-minute presentations. The format will be decided after feedback from Mark Brighty.

A provisional date of 7th October was set for the meeting.

- AGM & Members Day

Lloyds Register in Southampton have agreed to host the Members Day in November. James Dodd to follow up with Lloyds to check if they are still able to host, or whether a virtual meeting is required. It was suggested that the committee should be together in one room

to aid the online meeting. Further research is needed on how to conduct a virtual meeting. Should all participants be muted? How do members ask questions? All committee members to consider this. A potential theme for this year's meeting is 'Decarbonisation'.

- Congress 2025

The UK NMA will have to prepare a letter of interest to host congress in 2025. Based on the timescale of previous submissions, this will be needed in the 2nd quarter of next year. James Dodd to chase Central CIMAC regarding the format of future congresses.

7. Central CIMAC

- Communication strategy

The main objectives of Central CIMAC is to increase awareness of CIMAC's key activities within the large engine sector. To achieve this, they want more collaboration with the local NMA's

The Autumn council meeting will now take place in Frankfurt instead of China. Council members can either attend in person or via WebEx.

8. Additional agenda items

9. Date, Time and Place of next meeting

It was decided to hold the next committee meeting by Microsoft Teams on 9th September at 13:00.

Minutes prepared by Mark Fooks on 27th August on behalf of CIMAC UK NMA.